JISC

JISC Project Plan

Project Information			
Project Identifier			
Project Title	Observing the 1980s		
Project Hashtag	#observing80s		
Start Date	7 November 2011	**End Date**	31 January 2013
Lead Institution	University of Sussex		
Project Director	Jane Harvell		
Project Manager	Jill Kirby		
Contact email	f.kirby@sussex.ac.uk		
Partner Institutions	British Library		
Project Webpage URL	http://blogs.sussex.ac.uk/observingthe80s/		
Programme Name	*E-Content Capital Programme: Strand A*		
Programme Manager	Paola Marchionni		

Document Information			
Author(s)	Jill Kirby		
Project Role(s)	Project Manager		
Date	21.11.11	**Filename**	
URL			
Access	This report is for general dissemination		

Document History		
Version	**Date**	**Comments**
1.2	12.12.11	

Project Identifier: Observing the 1980s
Version:1.3
Contact:Jill Kirby
Date: 13.12.11

Table of Contents

NB : This table of contents 'auto-populates' - to update the table of contents – place cursor in the table of contents, right-click your mouse, click 'update field', select appropriate option

Page 2 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

1. Project Overview

1.1 Project Summary

Observing the 1980s brings together, for the first time, 'voices' from both the Mass Observation Collections and the British Library Oral History Collections. This material offers a unique and inspiring insight into the lives and opinions of British people from all social classes and regions during the 1980s. The Mass Observation Archive (http://www.massobs.org.uk/) collects and preserves material about everyday life in Britain. For over 70 years it has been commissioning self-reflective questionnaires and observations that build up a unique picture of British life. The Mass Observation Project (MOP), launched in 1981 by the Mass Observation Archive (MOA), reinitiated the original mass observation ethos and methodology. MOP is concerned with contemporary Britain and aims to record for the future what it is like to live in Britain today through the eyes and words of ordinary people. The MOP papers are collected and housed in the MOA at the University of Sussex Library. The British Library's Oral History Collections stretch back over 100 years on many audio-visual formats and cover a wide range of subject areas such as education, British colonialism, religion, the history of health and medicine, industry, politics, the arts, women's history and Jewish history. As the national centre for oral history in Britain, the British Library provides advice and training in oral history methods and maintains close contact with oral history groups in Britain and abroad. For the last 20 years National Life Stories, a charitable trust within the Oral History Department of the British Library, has been collecting a spoken record of many aspects of the nation's experience during the 20th century and beyond. Its remit is to capture the first hand experience of as wide a cross-section of present day society as possible, and its vast and varied collection of recordings include projects on the food, oil and steel industries, as well as athletes, artists, Holocaust survivors, those working in the financial sector and in the book trade.

The value of digitising these collections and disseminating them as open educational resources is that currently no established historiography of the 1980s exists. The decade is largely represented as polarised and the work that does exist is similarly divided into oppositional camps. By bringing together these resources, students and academics will be able to make and illustrate connections across and between these polarised approaches. Additionally, a key benefit for educators at all levels is in the raw nature of the information and its potential use across subject areas such as politics, sociology, oral history, cultural and media studies, linguistics, gender studies, narrative and memory studies, migration studies, folklore studies, anthropology and contemporary history.

We will select between 10 and 20 men and women of different ages, from different social backgrounds who write for Mass Observation, and choose extracts from their writing over the whole decade. We anticipate digitising up to 2,500 sheets of this handwritten and typed content. Similarly, we will select up to 30 interviews for digitisation offering up to 120 hours of audio material from the British Library Oral History Collections to provide complementary audio texts and to ensure a broad coverage of key themes.

The material will be digitised as an open educational resource and embedded into the University of Sussex VLE (using open Moodle software) and additionally offered on an open 'guest access' Moodle site, from the Talis Aspire.com open reading list system, using the Labspace facility on the OpenLearn Open University site and through HumBox, JORUM and other educational resources sites at the British Library The raw OERS will be deposited at Qualidata and hopefully locally at Sussex and at the British Library.

The project supports institutional goals relating to inspirational teaching and enriching the student experience. It also increases the accessibility of the Mass Observation and British Library Oral History Collections, and enhances opportunities for innovative collaborative research and project partnerships among the academic community.

Page 3 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

1.2   Objectives

The main aim of the project is to produce open educational resources which increase accessibility and engagement with MOP and British Library collections and encourage inspirational teaching and learning, by enhancing the student experience.

- To select, gain permission and digitise for use from 10-20 authors for MOP material from the 1980s by summer 2012.
- To select, gain permission and digitise for use from interviewees from British Library oral history interviews from the 1980s by summer 2012.
- To select, investigate potential for gaining permission for use from authors for 1980s ephemera from Special Collections at University of Sussex Library and digitise by summer 2012.
- To create open educational resources from this material and embed in an undergraduate history course at Sussex on the VLE by end of October 2012
- To place the raw digitised material in a suitable repository such as the University's own repository or Qualidata by October 2012.
- To offer this open educational resource material via JORUM, British Library, Talis Aspire.com, Labspace and HumBox by end of 2012

1.3   Anticipated Outputs and Outcomes

Output / Outcome Type (e.g. report, publication, software, knowledge built)	Brief Description
Content	'Raw' digitised MOP material, British Library oral history interviews and 1980s published ephemera. Up to 2,500 digitised sheets and 120 hours of audio.
Content	'Cooked' OER includes the digitised material within a written pedagogic context
Content	Revised undergraduate course
Content	Conference paper at Mass Observation 75th Anniversary Conference
Knowledge	Management of digitising process for archival resources
Knowledge	Developing and disseminating OERs
Knowledge	Developing and evaluating effective OERs
Knowledge	Insight into student experience and impact of using OERs
Experience	Use of OERS for teaching at Sussex
Experience	Collaborative working with British Library
Experience	Collaborative working between Library, History Department and E-learning Department

1.4   Overall Approach

The project will be led by a dedicated project manager, coordinating the work of a small project team. The project team will meet on a regular basis throughout the project, whilst individual team members will meet and work together as required during the different phases of work. The work is structured into thirteen work packages relating to specific stages of the project and focused on: selection of material; attaining permissions for use; digitisation of material; development of OERs; and dissemination and evaluation of OER material.

The project involves academic, e-learning, archive and library staff within the University of Sussex, but is also being carried out in partnership with the British Library with regard to the oral history material. The relationship with the British Library will be governed via a consortium agreement, with the University of Sussex as lead institution, whilst suppliers such as Capita who will digitise the MOP material will be contracted via the University's usual purchasing arrangements. There are existing

Page 4 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

working relationships between all of the parties involved which should facilitate the smooth running of the project.

Elements of evaluation will take place across the course of the project, in particular in Summer 2012 there will be student input on the materials selected and the broad presentational approach. Further evaluation of the finished OERs will follow when the undergraduate course runs in Spring term 2013, however input will be sought during the teaching of this course in Spring term 2012 to gauge student opinions on desirability and validity of potential material. This will be enabled by the involvement of key members of the project team in delivering and teaching this course. Feedback from the wider academic community will also be gathered at the MOP 75th anniversary conference and informally through the project team's own networks during the life of the project. These will form part of the full evaluation of the project outlined in the evaluation plan.

The scope and boundaries of the project are largely driven by a pragmatic approach to the selection of material for digitisation, eg focusing the initial selection criteria for MOP on correspondents already known to be inclined to give permission for dissemination of their contributions. The criteria for selection of content will be guided in the first place by the themes already identified in the existing undergraduate course material, for example the Royal Wedding, Falklands Conflict, work. However, Dr Robinson and Professor Sheridan will work together with the Project Manager, Jill Kirby, to identify further or alternative themes based on investigation of the actual sources and historiographical knowledge. A similar strategy will be applied to the oral history and ephemera collections, however, these will also be selected on the basis of either complementing the MOP material or filling any thematic gaps. The selected, digitised material will be contextualised with thematic summaries, links to additional openly accessible material, reading lists and prompt questions relating to the history of the 1980s.

Sufficient material must be selected in order to account for either not being able to trace original correspondents, interviewees or authors or not gaining their permission to use materials. Therefore, there is the potential to select and gain permission for use of more material than is actually needed for this specific project. Such material could form the basis for a follow-on project building on or developing the outputs from this one. Assessment of which material to use, if we do end up with more than is needed, will be based on coverage of the key themes identified at the start of the project, and inherent to the undergraduate course which was the starting point for the projected OER. With regard to other boundaries, the OER will be made available only via existing technologies and dissemination sites and will not require the development of software or creation of additional media.

There are clear dependencies between the granting of permission to use selected materials and the creation of both the raw and cooked OERs and their eventual success. For this reason, gaining these permissions is a critical success factor for the project. Other factors include student feedback on the OERs and timely digitisation of both the written and recorded materials.

Once material has been selected from MOP and the British Library it will be digitised. MOP material will be identified and detailed instructions provided to Capita, an external supplier who have an existing relationship with the MOA and have previous experience of digitising MOA material. They will digitise the handwritten and typed materials in batches and return both the original material and the digitised material to the project. The oral history selections will be digitised in-house by the British Library's own Digitisation service, which has extensive experience of carrying out such digitisation. This activity will be contracted by University of Sussex using its normal purchasing procedures.

1.5 Anticipated Impact

Impact Area	Anticipated Impact Description
Maintain research excellence	Enhanced access to MOP collection Increased engagement with MOP among academic communities Enhanced access to BL OH collections Increased use of MOP materials via the OER
Maintain teaching and learning	Increased use of OER on the Sussex VLE by students (and

Page 5 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

xcellence	staff) Student satisfaction ratings for the course Development of skills in creating effective OERs Influence pedagogic community regarding use of digitised resources, VLE and OERs
Be more effective/save money	Increased collaboration between teaching, library and e-learning staff
Have a positive impact on wider society	Increased access to content and materials
Be ready for technology needs in the future	Development of skills in creating effective OERs Increased collaboration with IT Raising digital literacy

Impact Areas : maintain research excellence; maintain teaching & learning excellence; be more effective/save money; have a positive impact on wider society; be ready for technology needs in the future.

1.6 Stakeholder Analysis

Stakeholder	Interest / stake	Importance (H/M/L)
JISC	Funding body	H
Mass Observation Archive	Project Partner	H
University of Sussex	Lead institution	M
British Library	Project Partner	H
Teaching staff	Users	M
Students	Users	H
Capita	Supplier	M
Talis Aspire	Supplier	M
MOP correspondents, BL interviewees, ephemera authors	Contributors	H
Universities of Brighton, Wolverhampton, Reading and Mississippi	Users	L
Online hosts	Depository	M

1.7 Related Projects

There are no related projects.

1.8 Constraints

The key constraint relates to copyright. In the first instance it is about clearly understanding the existing copyright agreements that govern the MOP and BL materials. Depending on whether copyright assigned in the 1980s can be taken to cover dissemination via digital media, the process for informing or requesting permission will be relatively straightforward or may involve gaining permission again. In the latter case, time becomes a potential constraint, as contact with contributors may need following up or further explanation in order to gain permission. An additional constraint is the limits of existing data about how to contact contributors. For the most part the project aims to select material from contributors whose current whereabouts are known or easily ascertained.

1.9 Assumptions

- Sufficient material can be identified for the OER.

- Correspondents/sources will be contactable.

Page 6 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

- Sufficient time has been allowed for sourcing appropriate material and contacting correspondents/sources

- Appropriate storage is available to host both the raw and cooked OERs

- "Thatcher's Britain" undergraduate course will be run by the History department at the University of Sussex during the academic year 2012/13

1.10 Risk Analysis

Risk Description	Probability (P) 1 – 5 (1 = low 5 = high)	Severity (S) 1 – 5 (1 = low 5 = high)	Risk Score (PxS)	Detail of action to be taken (mitigation / reduction / transfer / acceptance)
Key project staff fall sick	2	4	8	There are sufficient alternative staff in each department to cover any major absences.
Failure to retain key project staff during the lifetime of the project	1	5	5	Existing resources can be seconded at University of Sussex if needed. Networks in this area are strong on the project team.
Failure to find suitable OH material in BL	1	4	4	Take advice from BL subject experts
Unable to contact correspondents/interviewees	3	3	9	Select sufficient material to allow for this
Failure to get clearance from selected rights holders	2	5	10	Select sufficient material to allow for this
Rights holders take too long to reply to request	3	4	12	Send follow-up letters after four weeks. Approach more rights holders than are actually needed.
Rights holders complain about use of the material in OER	2	5	10	Using only material for which we have permission.
Digitisation of interviews takes too long	2	3	6	Ensure consortium agreement covers timescale/cost of this work. Ensure appropriate staff at BL are aware of timescale.
Digitisation of written material takes too long	1	3	3	PO will include deadlines. Potential penalty clause?
Non-compatibility of University of Sussex network and storage infrastructure with the aims of the project	1	3	3	The University's e-learning team are represented on the project team and Advisory Group.
User feedback on OER is poor	2	3	6	Recruit students early in project to gauge views on existing materials Test materials via Advisory Group and personal networks
Constraints of using PDFs make OER unattractive to	2	2	4	Test with students/users at early stage.

Page 7 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

use				Explore options.
Thatcher's Britain course is pulled from timetable in 2012/13	1	5	5	Lobby Department Head. Recruit students who have previously taken course to test materials.

1.11 Technical Development

No software development is involved in this project.

1.12 Standards

Name of standard or specification	Version	Notes
Tiff and Jpeg		scans
PDF		Documents
FRAC		Audio
MP3		Audio
Dublin Core		Metadata
HTML		Web formats

1.13 Intellectual Property Rights

The project recognises that the IPR issues arising from creating sustainable collections of this nature can be very complex because of the personal information they may contain, even when such information is anonymised. The project team and advisory group all have experience in dealing with these issues. The Mass Observation Curator routinely works with the MOA guidance on donating papers and has a well-established support network within the University and outside to help with any ethical issues which may arise.

The British Library also has well-established legal and ethical protocols for digitising and making available personal data, and proven take-down procedures once material is made available online. The British Library will only release material for use in the OER once the ownership of the copyright(s) in the recording has been clearly established and, where necessary, once the online use is cleared with the copyright owner(s). Material for which the interviewee has specified access restrictions will not be used in the OER. In line with ethical standards, before the recording is released online the project will take all reasonable measures to re-contact each of the interviewees to inform them of this new access to the recording.

The process envisaged for clarifying copyright and seeking appropriate permissions is as follows: For MOP many correspondents writing in the 1980s were encouraged and did assign copyright to MOP. However, advice is currently being sought with Naomi Korn, as to whether this assignment can be taken to include dissemination via media which were not envisaged at the time. If this is the case then a letter will be sent to correspondents explaining the background to the project and informing them of the intended use of their material. If it is judged that permission for digital dissemination was not assigned, the letter to correspondents will seek agreement for their copyright to be assigned to MOP for use at the very least for this project, and ideally for all future use.

The same approach will be applied to the British Library oral history interviewees. For both collections we will include information on Creative Commons licencing in the letters to correspondents and interviewees so that they understand the nature of the OER. Copyright of the OER, in terms of the contextual material created by Dr Robinson, in which the MOP and BL materials will be embedded, will belong to the University under the IPR terms of existing employment contracts.

Page 8 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

2 Project Resources

2.1 Project Partners

The project partners include:

University of Sussex: the lead institution
Mass Observation Archive Trust: Charity responsible for the MOP Collections
British Library: repository of the oral history collections and responsible for digitising selected interviews. Rob Perks: Rob.perks@bl.uk
Capita Total Document Solutions: Supplier who have worked extensively with Mass Observation digitising earlier material for the Adam Mathews product and responsible for digitising selected MOP material: Anthony Sapnik: Tony.sapnik@capita.co.uk
Talis Aspire.com: Supplier providing reading lists technology. Arunn Ramadoss: ar@talis.com
Professor Dorothy Sheridan: consultant and MOA trustee. d.e.sheridan@sussex.ac.uk

2.2 Project Management

The work will be lead by the Project Manager, Jill Kirby, based in the Library at the University of Sussex. The role reports to the Institutional Project Lead, Jane Harvell, Head of Academic Services in the Library. The Curator of the Mass Observation Archive, Fiona Courage, will offer advice on selection, and her team will support any administrative work required to prepare the MOP Collections for digitisation. The MOP material will be selected by Professor Dorothy Sheridan, the founder of MOP and a Mass Observation Trustee, in consultation with Dr Lucy Robinson. The e-learning developer at Sussex, Stuart Lamour, will work with the Project Manager and Dr Robinson to embed the raw materials and produce the OERs. In addition the project will employ a student(s) from the 2011/12 cohort to work with Dr Robinson and Stuart Lamour for three months over the summer to embed the OERs into the VLE and the open VLE.

The Project Team as described above will meet formally four times throughout the duration of the project to approve plans, for interim reviews and to sign off the final report for JISC. At different stages in the project, sub-sets of the team will meet regularly to progress the work. Operational decision making will rest with the Project Manager and Project Lead, who will meet fortnightly, and any strategic decisions with the latter, albeit in consultation with the Project and Advisory teams as appropriate.

An Advisory Group will also be created to represent many of the different stakeholder groups. This will include Dr Richard Follett, Director of Learning and Teaching in the School of History, Art History and Philosophy. Dr Follett will act as a champion for the embedding of OERs and digitised collections into a variety of teaching and learning practices at Sussex. Dr Carol Shergold, Head of Learning Systems at Sussex, will develop and sustain the practice of using open resources within the e-learning environment at Sussex as well as promoting the project and any innovations within her own e-learning community. John Davies, the Education Developer at the University, with a particular interest in technology enhanced learning, will support the promotion of the project across campus and help embed good practice (through cross-campus training) into our VLE. Chris Clarke, Head of Product for Talis Aspire, will enhance the project's potential for dissemination outside Sussex as well as providing excellent opportunities for innovation and promotion. Dr Rob Perks (Lead Oral History Curator) and Kitty Inglis (Chair of MOA Trustees and University Librarian) will sustain publicity of the OERs within their specialist areas and add authority, expertise and advice to the dissemination and sustainability of the programme. In addition, Dr Lucy Noakes of Brighton University will sit on the Advisory Group as a potential future user of the resource. It is envisaged that the Advisory group will meet once or twice during the project.

Page 9 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

2.3 Project Roles

Team Member Name	Role	Contact Details	Days to be spent on the project
Jane Harvell	Project Lead	j.harvell@sussex.ac.uk	30
Jill Kirby	Project Manager	f.kirby@sussex.ac.uk	2.5 days per week
Fiona Courage	Mass Observation Curator	f.p.courage@sussex.ac.uk	10
Lucy Robinson	Lecturer	l.robinson@sussex.ac.uk	20
Stuart Lamour	E-learning	s.a.lamour@sussex.ac.uk	10

There are no significant gaps in expertise in the project team, however, there are areas where additional knowledge would be useful, rather than essential, for example a greater understanding of the OER environment. This latter has already been met via the OER workshop held by JISC on 30 November. Other likely training needs relate to common project issues which JISC has already identified and indicated it will be providing support for.

2.4 Programme Support

Support regarding IPR and copyright is already being sought via Naomi Korn, and advice regarding digital standards via Stephen Grey. The other area where support may be anticipated is in developing the consortium agreement with the British Library.

3 Detailed Project Planning

3.1 Evaluation Plan

Timing	Factor to Evaluate	Questions to Address	Method(s)	Measure of Success
Nov 2011- May 2012	To select and gain permission for use from 10-20 authors for MOP material from the 1980s by summer 2012.	Have we gained permission from authors?	Signed permission.	Between 10-20 permissions.
Nov 2011- May 2012	To select and gain permission for use from interviewees from British Library oral history interviews from the 1980s by summer 2012.	Have we gained permission from interviewees?	Signed permission.	Between 10-20 permissions.
Mar 2012- May 2012	To select and gain permission for use from authors for 1980s ephemera from Special Collections at University of Sussex Library by summer 2012.	Have we gained permission from authors or are we confident of low risk of making available?	Signed permission or acceptance of risk.	Permissions for material or acceptance of risk.

Page 10 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

Jul 2012	To have completed the digitisation of materials	Is content complete and of appropriate quality?	Sample testing	5% tested
Apr 2012 – ongoing	To create open educational resources from this material and embed in an undergraduate history course at Sussex on the VLE by end of October 2012	Is content suitable and effective for undergraduate course? Is material accessible on the VLE? How many people are using OER?	User test. Web stats	Usefulness for users Student satisfaction Take up
Oct 2012- Nov 2012	To place the raw digitised material in a suitable repository such as the University's own repository or other repository eg Qualidata by October 2012.	Which repository is suitable? Have we got agreement?	Agreement of University or other repository	Written agreement.
Nov 2012- Dec 2012	To offer this open educational resource material via JORUM, British Library, Talis Aspire, Labspace and HumBox by end of 2012	Is the content complete and of appropriate quality?	Test access User test	Available on sites.
Jul 2012- ongoing	Dissemination of OER	Who might be interested?	Conferences and networking	Use by other institutions
Jan 2012 to Dec 2012	Collaborative working with British Library	How well did the collaboration work?	Feedback from both parties	Timescales met Effective working relationships
Nov 2011 – Mar 2013	Collaborative working within University	How well did the collaboration work?	Feedback from Project Team	Timescales met Deliverables Effective working relationships

3.2   Quality Assurance

Output / Outcome Name	Digitised MOP material, British Library oral history interviews and 1980s ephemera	
When will QA be carried out?	Who will carry out the QA work?	What QA methods / measures will be used?
Jun 2012	Project team	5% of images/audio sampled on delivery.
Output / Outcome Name	Creation of OER contextual pedagogic content	
When will QA be carried out?	Who will carry out the QA work?	What QA methods / measures will be used?

Page 11 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

Oct 2012	Project Team Advisory Board members	Fit for purpose
Output / Outcome Name	**Revised undergraduate course**	
When will QA be carried out?	**Who will carry out the QA work?**	**What QA methods / measures will be used?**
Oct-Nov 2012	Project Team Students	Fit for purpose Ease of use
Output / Outcome Name	**Dissemination of OER**	
When will QA be carried out?	**Who will carry out the QA work?**	**What QA methods / measures will be used?**
Nov-Dec 2012	Project Team Advisory Board members	Test access from different media Checklist of items to access

3.3 Dissemination Plan

Timing	Dissemination Activity	Audience	Purpose	Key Message
Nov/Dec 2011	Press Release MOA Bulletin University of Sussex internal communications media	University MO correspondents Academic and student body	Awareness	Funding secured
Dec 2011- Jan 2013	Project blog	University Internet users	Awareness Information	Progress
Jan-Mar 2012	Discussion with current UGs	UGs taking 1980s course	Engagement	What do you think? What's useful?
July 2012	Mass Observation Archive Anniversary Conference: Conference paper Link to MOA press release Publicity materials – eg Observing the 1980s postcards/pens	Researchers Academics Students Archivists	Awareness Information Engagement	Wider access to materials Benefits of OERs
July 2012	MOA Anniversary Conference Informal discussions	Researchers Academics Students Archivists	Awareness Information Engagement	New ways to access MOA and BL materials Availability of teaching resources
July 2012	MOA Anniversary Conference Mention in press release	Researchers Academics Students Archivists	Awareness Information Engagement	New ways to access MOA and BL materials Availability of teaching resources
July 2012	MOA Anniversary Conference	Researchers Academics	Awareness Information	New ways to access MOA and

Page 12 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

	Publicity materials – eg Observing the 1980s postcards/pens	Students Archivists	Engagement	BL materials Availability of teaching resources
Ongoing	Academic champions in Departments in Sussex	Students Researchers Colleagues	Awareness Engagement	New ways to access MOA and BL material. Promoting OERs Digital literacy
Summer 2012	Email interested external contacts	Academics outside of University of Sussex	Information Engagement	Promoting OER Seeking feedback
Nov/Dec 2012	Launch press release Univ of Sussex internal media	Media University of Sussex	Awareness Information	Availability of OER Access to MOA and BL materials
Jan-Mar 2013	Discussion with current UGs	UGs taking 1980s course	Engagement	What do you think? What's useful?

3.4   Exit and Embedding Plans

Project Outputs/Outcomes	Action for Take-up & Embedding	Action for Exit
'Raw' digitised MOP material, British Library oral history interviews and 1980s ephemera. Up to 2,500 digitised sheets and 120 hours of audio.	Ensure quality of digitised materials.	Ensure long term preservation of the data by placing in suitable repository
'Cooked' OER includes the digitised material within a written pedagogic context	Ensure ease of access.	Establish systems for monitoring use and keeping updated if necessary, eg checking links and infrastructure continue to function
Revised undergraduate course	Ensure relevance to UG curriculum	Establish system for checking continued relevance of teaching materials and contextual information.
Knowledge of managing the digitising process for archival resources	Offer advice and support	Present to MOA Trustees and explore ideas of future collaborations between two collections
Knowledge about developing and disseminating OERS	Offer advice and support to colleagues planning to create OERs	Make known within School of HAHP Create a case study for use within University
Knowledge and insight into student experience and impact of using OERs	Offer advice and support to colleagues planning to create OERs	Make known within Department Create a case study for use within University
Experience of use of OERs for teaching at Sussex	Offer advice and support to colleagues planning to create OERS	Make known within School of History of Art, History and Philosophy

Page 13 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0

Experience of collaborative working with British Library	Maintain contact	Present to MOA Trustees and explore ideas of future collaborations between two collections
Experience of collaborative working between University of Sussex Library, History Department and E-Learning Department	Maintain contact	Present as a case study to the University Teaching and Learning Committee and explore ideas for future collaborations and funding bids

3.5 Sustainability Plans

Project Outputs	Why Sustainable	Scenarios for Taking Forward	Issues to Address
'Raw' digitised MOP material, British Library oral history interviews and 1980s ephemera. Up to 2,500 digitised sheets and 120 hours of audio.	The data will be placed in a repository providing open access.	As well as University of Sussex, other potential repositories include Qualidata and HDS.	Currently not standard practice to use University of Sussex repository for depositing objects that are not research based
'Cooked' OER includes the digitised material within a written pedagogic context	Created to encourage use of MOA and BL collections. Provides a resource in which other institutions have expressed interest. Material can be adapted for other use.	Dissemination and discussion with other institutions. Promotion within Project Team's various networks eg at conferences and events	Eventually some of the context may require updating eg reading lists.
Knowledge about developing and disseminating OERs and insight into student experience and use of them	Can be applied to future projects/other courses.	Availability of project documentation. Project Team share through internal Departmental meetings etc	None

Appendices

Appendix A. Project Budget

Appendix B. Workpackages

Page 14 of 14
Document title: Observing the 1980s project plan
Last updated: Feb 2011 – v2.0